

**UAYSL**  
**Game Reschedule Request Policy & Procedure**

- Team coaches and managers will be notified via email when the completed game schedules have been posted online for their review.
- The review period is 3-5 days from the posting date. Coaches and managers should carefully review their game schedule/s making sure there are no changes needed. During this period any scheduling issues may be submitted for consideration.
- After the review period ends any further change requests will result in a rescheduling fee.

**If a team must request a reschedule after the review period the procedure is as follows:**

- Complete the **Game Reschedule Request Form** and submit to the UAYSL Administrator via email as soon as possible. The form can be found on the UAYSL website. Also, a simple email stating the request will suffice.
- The team requesting the change will be required to contact the opposing team manager (contact info provided by UAYSL Administrator) to discuss at least two mutually agreeable dates & times for the reschedule. The dates/times should then be emailed to the League Administrator.
- The opposing team is not required to agree to a reschedule.
- If a field can be located for one of the agreed upon dates/times the game will be rescheduled online and the managers will be notified via the website notification system. If a field is not available the requesting manager will be required to contact the opposing manager again. If the game cannot be successfully rescheduled, or if the opposing team does not agree to a reschedule, the requesting team must play the game as scheduled or forfeit.

Rescheduling Fees

**Outdoor Sessions**

- o Request submitted after review period but up to 48 hours prior to the game \$100
- o Request submitted less than 48 hours prior to the game \$300
- o **Game Forfeit Penalty Fee – 9v9 & 11v11** \$200
- o **Game Forfeit Penalty Fee – 7v7** \$100

**Indoor Sessions - 7v7 Games**

- o Request submitted after review period but up to 48 hours prior to the game \$100
- o Request submitted less than 48 hours prior to the game \$300
- o **Game Forfeit Penalty Fee** \$100

**Indoor Sessions - 9v9 Games**

- o Request submitted after review period but up to 48 hours prior to the game \$325
- o Request submitted less than 48 hours prior to the game \$450
- o **Game Forfeit Penalty Fee** \$200

**\*\*One half of the Forfeit Penalty Fee will be awarded to the opposing team\*\***

